

THE  
CONSTITUTION AND BYLAWS  
OF THE  
NEVADA ASSOCIATION OF  
STUDENT COUNCILS

*As Amended*

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*Dates of Amendment*

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NEVADA ASSOCIATION OF STUDENT COUNCILS

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# CONSTITUTION

## ARTICLE I—NAME

### SECTION 1. OFFICIAL NAME AND CONVENTIONAL SHORT FORM.

(a) OFFICIAL NAME.—The name of this Association shall be the “Nevada Association of Student Councils”, which shall be referred to in the Constitution and Bylaws of the Association as the “Association”.

(b) CONVENTIONAL SHORT FORM.—The conventional short form of the name of the Association shall be “NASC”.

## ARTICLE II—OBJECTS

SECTION 1. The objects of the Association shall be to—

- (a) Promote cooperation and communication among the secondary schools of Nevada;
- (b) Present an opportunity for the development of leadership and responsibility; and
- (c) Exchange ideas relating to student activities.

## ARTICLE III—MEMBERS

### SECTION 1. MEMBERSHIP ELIGIBILITY AND APPROVAL.

Any public or private school which—

- (a) Is in Nevada or is a member of the Nevada Interscholastic Activities Association;
- (b) Offers grade eleven or grade twelve, or both;
- (c) Has an active and functioning student council;
- (d) Accepts the Constitution and Bylaws of the Association; and
- (e) Pays the annual dues of the Association

shall be eligible for membership in the Association and upon satisfying such requirements may be approved for membership in the Association by the Nevada Association of Student Councils.

### SEC. 2. CHARTER MEMBERSHIP.

Charter membership shall be granted only to secondary schools which participated in the first organizational meeting of the Association held in Ely, Nevada on the eighth day of April, nineteen sixty-seven.

### SEC. 3. EX-OFFICIO MEMBERS.

Ex-officio members of the Association shall be—

- (a) The Executive Director of the Nevada Interscholastic Activities Association;
- (b) The Past President of the Association; and
- (c) A student council member from a member school of the Association that serves on the National Advisory Council of the National Association of Student Councils.

## ARTICLE IV—STATE OFFICERS

### SECTION 1. STATE OFFICERS GENERALLY.

- (a) OFFICERS.—The State Officers of the Association shall be—
- (1) The President;
  - (2) Five Vice Presidents based on the class divisions of the Nevada Interscholastic Activities Association;
  - (3) The Student Representative to the Nevada State Board of Education;
  - (4) The Secretary
  - (5) Three Region Representatives based on the regions of the Association;
  - (6) The State Conference Chair or Chairs;
  - (7) The Newsletter Editor; and
  - (8) The Webmaster.
- (b) DUTIES.—The State Officers shall perform the duties prescribed in—
- (1) The Constitution and Bylaws of the Association; and
  - (2) The parliamentary authority of the Association.
- (c) ELECTED STATE OFFICERS.—The delegates of active student councils of member schools of the Association shall elect at the State Conference—
- (1) The President;
  - (2) Five Vice Presidents based on the class divisions of the Nevada Interscholastic Activities Association; and
  - (3) Three Region Representatives based on the regions of the Association.
- (d) APPOINTED STATE OFFICERS.—
- (1) The Student Representative to the Nevada State Board of Education; Pursuant with NRS, the Student Representative to the Nevada State Board of Education shall be appointed by the Governor of the state of Nevada with the advice of the State Board in consultation with the Nevada Youth Legislature **June 2011**
  - (2) SECRETARY.—The Secretary shall be appointed by the President with the consent of the State Board.
  - (3) STATE CONFERENCE CHAIR OR CHAIRS.—The State Conference Chair or Chairs shall be appointed by the student council advisor of the State Conference Host School.
  - (4) NEWSLETTER EDITOR AND WEBMASTER.—The Newsletter Editor and Webmaster shall be appointed by the Executive Directors with the advice of the State Board.
- (e) GENERAL ELIGIBILITY.—To be eligible to apply to serve as a State Officer, a student shall—
- (1) Be a member in good standing of his or her student council;
  - (2) Have the consent of his or her school principal and student council advisor;
  - (3) Be enrolled at least half time in his or her school;
  - (4) Not have any D or F grade at the conclusion of the standard grade report period immediately preceding the State Conference during which he or she applies to be elected or appointed to serve as a State Officer; and
  - (5) Satisfy all applicable provisions of subsection (f) of this article.
- (f) SPECIAL ELIGIBILITY.—
- (1) GRADE LEVEL.—
    - (A) PRESIDENT AND VICE PRESIDENT.—Each candidate for President and Vice President must be in grade eleven at the time of his or her election.

(B) OTHER STATE OFFICES.—Each candidate for an office except that of President or Vice President must be in grade ten or eleven at the time of his or her election.

(2) EXPERIENCE IN HIGH SCHOOL STUDENT COUNCIL.—Each candidate for President, Vice President, and Region Representative must have at least one year of experience in high school student council.

~~(3) SUBMISSIONS OF ARTICLES BY STUDENT COUNCIL OF NEWSLETTER EDITOR CANDIDATE PRIOR TO APPOINTMENT.—In order for a candidate for Newsletter Editor to be eligible for appointment, his or her student council must have submitted at least two articles to the newsletter of the Association during the school year during which the candidate applies to serve as the Newsletter Editor.~~ 3.16.2014

## SEC. 2. ELECTION AND APPOINTMENT; TERM OF OFFICE.

(a) DECLARATION OF CANDIDACY.—A member school of the Association must declare to its Executive Director, in writing, each candidate for State Office at least two weeks prior to the first day of the State Conference for which such candidates apply to be elected or appointed to serve as State Officers.

(b) LACK OF DECLARED CANDIDATES.—If there are no declared candidates for a State Office two weeks prior to the first day of the State Conference, the Executive Directors shall—

(1) Notify the member schools of the Association of the lack of declared candidates for such State Office; and

(2) Allow additional time for declarations of candidacy for such State Office.

(3) If no candidates are declared for a Vice President position after the extended deadline, those duties will be allocated to another Vice President for the term 4.23.16

(c) ELECTION AND APPOINTMENT OF STATE OFFICERS; TIME OF ELECTIONS AND APPOINTMENTS.—The State Officers shall be elected and appointed during the State Conference pursuant to the Constitution and Bylaws of the Association.

(d) VOTING.—Each delegation to the State Conference may cast up to ~~four~~ three votes for each State Office prescribed in subsection (c) of section 1 of this article. 4.23.16

(e) ELECTION BY SIMPLE MAJORITY OF VOTES CAST.—A simple majority of votes cast in an election for a candidate shall cause such candidate to be elected to State Office.

(f) TERM OF OFFICE OF ELECTED STATE OFFICERS.—The State Officers prescribed in subsection (c) of section 1 of this article shall be elected to serve—

(1) For one year; or

(2) Until their successors are elected or appointed pursuant to the Constitution and Bylaws of the Association; or

(3) Until their positions are vacated.

(g) TERM OF OFFICE OF APPOINTED STATE OFFICERS.—The State Officers prescribed in subsection (d) of section 1 of this article shall be appointed to serve—

(1) For one year; or

(2) Until their successors are appointed pursuant to the Constitution and Bylaws of the Association; or

(3) Until their positions are vacated.

(h) COMMENCEMENT OF TERM.—The term of office of State Officers shall begin at the conclusion of the State Conference at which they are elected or appointed.

## SEC. 3. REMOVAL OF STATE OFFICERS; VACANCIES.

(a) CAUSES FOR REMOVAL.—The Executive Directors may remove a State Officer from his or her State Office for—

- (1) Misfeasance, malfeasance, or nonfeasance; or
- (2) Not maintaining good standing in his or her student council; or
- (3) Having a D or F grade at the conclusion of a standard grade report period.

(b) NOTICE TO STATE OFFICER AND ADVISOR.—The Executive Directors must inform a State Officer and his or her student council advisor of unsatisfactory performance prior to his or her removal from his or her State Office.

(c) VACANCIES GENERALLY.—The Executive Directors may appoint a student council member of a member school of the Association to a vacant State Office for the remainder of the term of office of that office, provided that such student council member satisfies the applicable provisions of subsection (e) and subsection (f) of section 1 of this article.

(d) VACANCY OF PRESIDENT.—If the State Office of President is vacant, the Executive Directors shall appoint another State Officer thereto, provided that the Executive Directors decide to fill such vacancy.

## **ARTICLE V—EXECUTIVE DIRECTORS**

### **SECTION 1. EXECUTIVE DIRECTORS GENERALLY.**

(a) NUMBER OF EXECUTIVE DIRECTORS.—There shall be one Executive Director for each region of the Association.

(b) DUTIES.—The Executive Directors shall perform the duties prescribed in the Constitution and Bylaws of the Association.

(c) TECHNICAL AND CONFORMING CHANGES TO CONSTITUTION AND BYLAWS.—The Executive Directors may correct—

- (1) Article and section designations;
- (2) Punctuation; and
- (3) Cross-references

and make such other technical and conforming changes to the Constitution and Bylaws of the Association as may be necessary to reflect the intent of the Association.

(d) ELIGIBILITY.—Each candidate for Executive Director—

- (1) Must have at least two years of experience as an advisor of student councils of member schools of the Association; and
- (2) Must have attended at least two State Conferences.

(e) DECLARATION OF CANDIDACY.—A candidate for Executive Director must declare his or her candidacy and submit an application to one of the Executive Directors on or before the date specified by the State Board.

### **SEC. 2. ELECTION; TERM OF OFFICE; VACANCIES.**

(a) METHOD OF ELECTION.—The Executive Director of a region shall be elected by the student council advisors of the student councils of member schools of the Association when the State Conference is held in such region, except as provided for in subsection (d) of this section.

(b) TERM OF OFFICE.—An Executive Director shall be elected to serve—

- (1) For four years; or
- (2) Until his or her successor is elected or appointed pursuant to the Constitution and Bylaws of the Association; or
- (3) Until his or her position is vacated.

(c) COMMENCEMENT OF TERM.—The term of office of an Executive Director shall begin at the conclusion or the State Conference during which he or she is elected.

(d) NO ELECTION OF EXECUTIVE DIRECTOR DURING OPEN STATE CONFERENCE BID YEAR.—No election for an Executive Director shall occur when the State Conference is held during an open State Conference bid year.

(e) VACANCIES.—If an Executive Director position is vacant, the remaining Executive Directors may appoint a student council advisor of a member school of the Association thereto for the remainder of the term of office of such position, provided that the student council advisor satisfies the provisions prescribed in subsection (d) of section 1 of this article.

## ARTICLE VI—CONFERENCES

### SECTION 1. CONFERENCES GENERALLY.

(a) ANNUAL CONFERENCE.—There shall be an annual State Conference of the delegates of student councils of member schools of the Association in the spring semester of each school year.

(b) SPECIAL CONFERENCES.—Special conferences may be held when deemed necessary by the State Board.

(c) CONFERENCE LOCATION.—The State Conference shall be held in each region of the Association based on the following repeating cycle—

- (1) Northern;
- (2) Southern;
- (3) Western; and
- (4) Any region.

(d) ADVISORS AS CHAPERONES.—Each delegation to a conference must be accompanied by a student council advisor or administrator or teacher designated by the school administration.

(e) STUDENT COUNCIL MEMBERS IN GRADE TWELVE.—A student council member who is in grade twelve may attend the State Conference if he or she is a State Officer or has been duly selected to serve as a junior counselor (JC) during the State Conference.

(f) CONFERENCE DEADLINES.—The student council advisor of the State Conference Host School shall, before the first day of October of the year preceding the State Conference, communicate to all member schools of the Association a list of deadlines for registration and other matters of the State Conference.

### SEC. 2. DELEGATES.

(a) DETERMINATION OF DELEGATES.—The student council of each member school of the Association shall determine by its own method its delegates to a conference.

(b) VOTING.—Each delegation to the State Conference may vote for each State Office pursuant to subsection (d) of section 2 of article IV of this Constitution, the number of its delegates notwithstanding.

(c) NUMBER OF DELEGATES.—

- (1) LIMIT.—The student council advisor of the State Conference Host School may, with the consent of the Executive Directors, establish a limit to the number of delegates from the student council of each member school of the Association.

(2) **COMMUNICATION OF LIMIT.**—If a limit is established pursuant to subsection (c)(1) of this section, this limit shall be communicated to the member schools of the Association three months prior to the State Conference.

(3) **DELEGATIONS ENTITLED TO EQUAL NUMBER OF DELEGATES.**—Each student council of the member schools of the Association shall be entitled to an equal number of delegates, except as provided for in subsection (c)(4) of this section.

(4) **NUMBER OF DELEGATES OF NEW STATE CONFERENCE HOST SCHOOL DELEGATION.**—

(A) The delegation of the student council of the member school of the Association which shall host the State Conference for the following school year may be entitled to a number of delegates exceeding a limit established pursuant to subsection (c)(1) of this section, provided that this exception is approved by the Executive Directors.

(B) If the Executive Directors approve an exception pursuant to subsection (c)(4)(A) of this section, the student council advisor of the current State Conference Host School shall determine the new limit on delegates for such delegation.

## **ARTICLE VII—AMENDMENT OF THE CONSTITUTION**

**SECTION 1. AMENDMENT.** This Constitution may be amended at the State Conference by a two-thirds vote, provided that each amendment has been submitted in writing by a member school of the Association to the Executive Directors at least thirty days prior to the first day of the State Conference.

**SEC. 2. VOTING.** Each delegation to the State Conference may cast one vote when voting on an amendment to this Constitution.



# BYLAWS

## ARTICLE I—STATE BOARD

### SECTION 1. STATE BOARD GENERALLY.

(a) COMPOSITION.—The State Officers and Executive Directors of the Association shall constitute the State Board, which shall be referred to in the Constitution and Bylaws of the Association as the “Board”.

(b) POWERS GENERALLY.—The Board shall have the power to—

(1) Have general supervision, power, and authority over the affairs of the Association;

(2) Make recommendations to the Association;

(3) Establish a clearinghouse for student council information;

(4) Publicize the activities of the Association in the media;

(5) Select the State Conference host school for the following school year;

(6) Assist in the coordination of the program for the State Conference;

(7) Communicate all records and books of the Board at the conclusion of its term to the new Board; and

(8) Perform other such duties as prescribed in the Constitution and Bylaws of the Association.

(c) DELEGATION OF DUTIES.—No State Officer may delegate his or her duties without the consent of the Executive Directors.

(d) MEETINGS.—The Executive Directors and the President shall fix the day, time, and place of all meetings of the Board.

(e) ATTENDANCE AT MEETINGS.—All members of the Board shall attend the meetings of the Board unless duly excused by the Executive Directors.

(f) VOTING.—

(1) GENERALLY.—For matters on which the Board takes action—

(A) The student council advisor of the State Conference Host School and the State Conference Chair or Chairs shall altogether have one vote; and

(B) All other members of the Board shall each have one vote.

(2) SUSPENSION OF RULE.—This rule may be suspended by a two-thirds vote of the Board.

(g) INTERPRETATION OF BYLAWS.—The scope and meaning of these Bylaws shall be interpreted by the Board, whose decision shall be final and binding.

### SEC. 2. DUTIES OF MEMBERS OF THE BOARD.

(a) PRESIDENT.—The President shall—

(1) Preside over all meetings of the Board;

(2) Be the official representative of the Association at all public occasions unless he or she appoints a representative for such occasions as approved by the Executive Directors

(3) Appoint a Secretary pursuant to subsection (d)(1) of section 1 of article IV of the Constitution of the Association;

(4) Appoint State Officers to necessary committees;

~~(5) Represent the Association during the Star Leaders National Student Conference of the National Association of Secondary School Principals; and~~ 3/2015

- (b) VICE PRESIDENTS.—Each Vice President shall—
- (1) Perform any duties prescribed to him or her by the President;
  - (2) Be the official representative of the student councils of member schools of the Association in his or her class;
  - (3) Communicate with the student councils of member schools of the Association in his or her class;
  - (4) Manage the goal packets of the student councils of member schools of the Association in his or her class; and
  - (5) Inform the student councils of member schools of the Association in his or her class of their status pertaining to goal packets.
- (c) STUDENT REPRESENTATIVE TO THE NEVADA STATE BOARD OF EDUCATION.—The Student Representative to the Nevada State Board of Education shall—
- (1) Represent the educational interests of Nevada students;
  - (2) Attend all meetings of the Nevada State Board of Education unless duly excused;
  - (3) Provide updates to the Nevada State Board of Education and the Nevada Department of Education on issues related to Nevada students;
  - (4) Work with the Nevada State Board of Education and the Nevada Department of Education on educational issues in Nevada; and
  - (5) Communicate and cooperate with the Board and member schools of the Association on his or her work.
- (d) SECRETARY.—The Secretary shall—
- (1) Record and maintain the minutes of each meeting of the Board;
  - (2) Communicate the minutes of each meeting of the Board to the members of the Board and the student councils of member schools of the Association as directed by the Executive Directors; and
  - (3) Conduct the correspondence of the Association.
- (e) REGION REPRESENTATIVES.—Each Region Representative shall—
- (1) Coordinate the facilities and program for the Regional Conference in his or her region in consultation with his or her student council advisor and region Executive Director; and
  - (2) Be the official representative of the student councils of member schools of the Association in his or her region;
  - (3) Serve as the liaison between the Board and middle school student councils in his or her region.
- (f) STATE CONFERENCE HOST SCHOOL CHAIR.—A State Conference Host School Chair shall coordinate the facilities and program for the State Conference in consultation with the Board.
- (g) NEWSLETTER EDITOR.—The Newsletter Editor shall—
- (1) Coordinate the publication of at least four newsletters of the Association during his or her term of office; and
  - (2) Publish a newsletter detailing the activities of the State Conference no later than thirty days after the conclusion of such State Conference.
- (h) WEBMASTER.—The Webmaster shall—
- (1) Maintain the website of the Association for the purpose of communicating information to the Board and member schools of the Association;
  - (2) Find a reliable host for the website of the Association;
  - (3) Maintain the social networking media of the Association; and

(4) Maintain the archives of the Association during his or her term.

(i) EXECUTIVE DIRECTORS.—The Executive Directors shall—

(1) Advise the State Officers on their work;

(2) Coordinate and manage all activities of the Association with the State Officers;

(3) Approve all financial expenditures of the Association;

(4) Organize the advisor meeting at the State Conference; and

(5) As applicable to each State Office, publish application materials and set forth and enforce by penalty of disqualification application and campaign procedures and rules for State Offices.

## ARTICLE II—AWARDS

### SECTION 1. BLUE STAR AND SILVER STAR AWARDS.

(a) CRITERIA; COMMUNICATION OF CRITERIA.—The Board shall—

(1) Establish the criteria for the Blue Star and Silver Star Awards for the following school year; and

(2) Communicate these criteria to the member schools of the Association during the State Conference.

(b) CRITERIA NOT TO BE AMENDED AFTER COMMUNICATION.—The criteria established pursuant to subsection (a)(1) of this section cannot be amended after they are communicated to the member schools of the Association pursuant to subsection (a)(2) of this section.

(c) DURATION.—The duration of the Blue Star and Silver Star Awards shall be from and including the day immediately following the conclusion of the State Conference to and including the day immediately prior to the following State Conference.

### SEC. 2. OTHER AWARDS.

(a) SELECTION.—The Board shall select the recipients of the awards established and granted under the authority of this section.

(b) EXCEPTION TO RECEIVING AWARD.—~~An adult, while serving on the Board, The Current State Conference Host Advisor~~ is ineligible for any award established to subsection (c), subsection (d), and subsection (e) of this section. **3.16.2014**

(c) MIDDLE LEVEL ADVISOR OF THE YEAR.—

(1) ELIGIBILITY.—Each candidate for Middle Level Advisor of the Year must—

(A) Have at least two years of experience as the advisor of a middle school student council; and

(B) Attend the Middle Level Conference in his or her region, if such a conference is held.

(2) INELIGIBILITY AFTER RECEIVING AWARD.—After receiving the Middle Level Advisor of the Year Award, a middle school student council advisor may not be nominated for this award for a period of three years.

(d) NEW ADVISOR OF THE YEAR.—Each candidate for Middle Level Advisor of the Year may not have served for more than two years as the advisor of a student council of a member school of the Association.

(e) **ADVISOR OF THE YEAR.**—

(1) **EXPERIENCE.**—Each candidate for Advisor of the Year must have at least two years of experience as the advisor of a student council of a member school of the Association.

(2) **BLUE STAR OR SILVER STAR AWARD.**—The year prior to his or her nomination for the Advisor of the Year Award, the student council of the student council advisor must have received either the Blue Star or Silver Star Award.

(3) **INELIGIBILITY AFTER RECEIVING AWARD.**—After receiving the Advisor of the Year Award, a student council advisor may not be nominated for this award for a period of four years.

(f) **OTHER AWARDS AND RECOGNITIONS.**—The Board may establish and grant other awards and recognitions to honor various entities for leadership, service, achievement, and for other purposes.

## **ARTICLE III—FINANCES**

### **SECTION 1. FINANCES GENERALLY.**

(a) **DUES.**—The annual dues of the Association shall be prescribed by the Nevada Interscholastic Activities Association.

(b) **USE OF FUNDS.**—The funds of the Association may be used to—

(1) Pay all routine expenses of the Association;

(2) Pay all routine expenses of the Board incurred while on official business;  
and

(3) Assist in the payment of fees for state delegates to attend the Star Leaders National Student Conference of the National Association of Secondary School Principals.

(c) **BUDGET; FINANCIAL REPORTS.**—

(1) **SUBMISSION OF BUDGET.**—The Executive Directors shall submit an annual budget to the Executive Director of the Nevada Interscholastic Activities Association on or before the first day of July of each fiscal year.

(2) **DISTRIBUTION OF FINANCIAL REPORTS.**—Financial reports of the Association shall be distributed quarterly to the members of the Board of Control of the Nevada Interscholastic Activities Association.

(d) **EXPENDITURES NOT TO EXCEED INCOME.**—The annual expenditures of the Association shall not exceed the income of the Association.

### **SEC. 2. CONFERENCE FINANCES**

(a) **FEE FOR STATE CONFERENCE.**—Each member school of the Association which sends a delegation to the State Conference shall pay a conference fee which shall be determined by the student council advisor of the State Conference Host School and the Executive Directors.

(b) **FEE FOR REGIONAL CONFERENCES.**—Each member school of the Association which sends a delegation to its respective regional conference shall pay a conference fee which shall be determined by the student council advisor of the host school and the region Executive Director.

(c) FINANCIAL SUPPORT FOR CONFERENCE.—Each State and Regional Conference shall be supported by its respective conference fee.

## **ARTICLE IV—PARLIAMENTARY AUTHORITY**

**SECTION 1.** The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of the Association and any special rules of order the Association may adopt.

## **ARTICLE V—AMENDMENT OF THE BYLAWS**

**SECTION 1.** These Bylaws may be amended at any meeting of the Board by a two-thirds vote.

### **DATES OF AMENDMENT**

The Constitution and Bylaws of the Association were amended in—

July 1990;  
June 1991;  
April 1994;  
June 1995;  
June 1996;  
June 1997;  
June 1999;  
May 2000;  
April 2001;  
April 2002;  
March 2003;  
March 2004;  
March 2005;  
April 2006;  
April 2007;  
April 2008;  
April 2009;  
April 2010;  
March 2011;  
June 2011 (via NRS) ; and  
March 2014  
March 2015