

**Articles of Organization for MASC  
Missouri Association of Student Councils  
Revised, March 2012**

**Article I  
Name**

The name of this organization shall be the Missouri Association of Student Councils (MASC).

**Article II  
Membership**

Membership shall consist of student councils of all public, private and parochial middle school/junior high and senior high schools of Missouri. Membership shall not extend below the sixth grade.

**Article III  
Purpose**

The purpose of MASC shall be to promote the cause of student council in the school community, encourage the development of new student council organizations, assist all student councils to become more effective organizations within their schools and communities, provide information on all phases of student activity movement and coordinate statewide student activities.

MASC is organized exclusively for charitable and educational purposes. This would include the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

**Article IV  
Dissolution**

Upon the dissolution of MASC, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction in Jefferson City, Missouri in Cole county, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

**In witness whereof, we have here unto subscribed our names this 16<sup>th</sup> day of March, 2012.**

1. \_\_\_\_\_ (Executive Director, MASC)

**Terri Johnson**

2. \_\_\_\_\_ (MASC Representative on the MOASSP/MASC Board)

**Tyran Sumy**

**Article V**  
**Officers for MASC**

- Sec. 1 The officer schools of this organization shall be President, 1st Vice-President, 2nd Vice-President, Secretary.
- Sec. 2 The President school, 1st Vice-President school, and Secretary school shall be high school level schools and members of the association.
- Sec. 3 The 2nd Vice-President school shall be a middle school/junior high level school and member of the association.
- Sec. 4 The term of office for all officer schools shall be one year.
- Sec. 5 Only member schools attending the convention, as voting delegates, may be elected to any office.

**Article VI**  
**Duties of Officers**  
(See Bylaws)

**Article VII**  
**Election of Officers**

- Sec. 1 Nominations for office must be sent in writing, to the Executive Director before the opening of the annual convention.
- Sec. 2 All candidates for office must be member schools, voting delegates to the convention, and have written permission of their advisor and principal.
- Sec. 3 Each candidate school will be allowed presentation time, in accordance with the election guidelines during the convention program.
- Sec. 4 Each member school in attendance will be allowed to cast one vote for each office in the election. In case of a tie vote, the Executive Board shall determine the winner by secret ballot.
- Sec. 5 Vacancies in the offices shall be filled by decision of the Executive Board.

**Article VIII**  
**Meetings**

- Sec. 1 The annual conference of the member schools of the Missouri Association of Student Councils shall be called by the president school in March, on a date set by the Executive Board. The registration fee that each delegate must pay shall be determined by the Executive Board.
- Sec. 2 The state officer schools shall convene for planning meetings to organize the state convention.
- Sec. 3 The state officer schools shall send representatives to the annual summer leadership workshop.
- Sec. 4 The Executive Board of Advisors will meet at Association expense to determine the budget for the Association.
- Sec. 5 The Executive Director will attend the NASC Region VI meeting.
- Sec. 6 The Executive Director will attend other designated meetings to represent the Association.

**Article IX**  
**Finances**

- Sec. 1 Each member school shall pay an annual membership fee to MASC.
- Sec. 2 Each school sending delegates to the annual convention shall pay a registration fee to defray expenses.  
(See Article VI)
- Sec. 3 A yearly financial statement and budget shall be presented to the Executive Board at their annual meeting for approval.
- Sec. 4 Official funds may be used to pay all routine expenses of the Association, to pay expenses of the Executive Board, to pay expenses of the executive director and to assist in sending official state delegates to state, regional and national meetings.
- Sec. 5 MASC will contract with an outside CPA for bookkeeping assistance.

**Article X**  
**MASC Executive Board**

- Sec. 1 The voting members of the state executive board will be composed of:
- (1) advisor(s) of the current President school;
  - (2) advisor(s) of the immediate past president school;
  - (3) a representative advisor from each of the seven MASC districts
  - (4) up to three (3) principals appointed by the Director of the Missouri Association of Secondary School Principals;
  - (5) executive director
- Sec. 2 The non-voting members of the executive board will be composed of:
- (1) executive secretary – appointed by the executive director and executive board
  - (2) webmaster/technology advisor – appointed by the executive director and executive board
  - (3) these positions will be reviewed every three years and may be re-appointed to the executive board
- Sec. 3 Voting members serving on the executive board shall serve for a three-year term and shall be allowed to serve two terms.
- Sec. 4 The advisor of the current President school and the advisor of the immediate past President School shall serve a term of two year and be voting members of the executive board. Their term will consist of the year of the state presidency and the year immediately following the presidency.
- Sec. 5 The executive board shall meet at the state convention, in the summer months and otherwise as needed.
- Sec. 6 The executive director shall be appointed for a three year term by the executive board and approved by a majority vote of the advisors at the annual conference.
- Sec. 7 The executive director may be re-elected for successive terms.
- Sec. 8 The executive board will determine all compensation and reimbursement for expenses of the executive director.
- Sec. 9 Duties of the executive director:
- a. Advise and assist the state officers in their responsibilities
  - b. Coordinate the advisor meeting at the state convention, fall advisor conference, summer workshop
  - c. Handle all financial responsibilities of the Association.
  - d. Attend meetings representing the Association at MASC expense as approved by the budget.
- Sec. 10 The executive board shall be the governing body for the MASC. All programs, finances, budgets must be approved by the MASC executive board.

## **Article XI Amendments**

The MASC Articles of Organization may be amended at any time by a vote of the member schools with the following guidelines:

- a. Notice of the proposed amendment must be submitted to the Executive Director and sent to the member schools one month prior to the vote.
- b. A ballot will be sent to all member schools and they will be asked to send their vote to the Executive Director.
- c. The amendment must be ratified by a 2/3 majority vote of the schools who return the ballot.
- d. Any member school may propose an amendment by sending written notice to the Executive Director.

## **Article XII Bylaws**

The bylaws contain items that can be changed by the MASC Executive Board.

1. The annual dues for member schools will be \$100 for both secondary schools and middle/junior high schools.
2. The dues for each district shall be set by the members of said district.
3. The state officers, their advisors and schools, shall host the annual state convention with the guidance and help of the Executive Director.
4. The district officers, their advisors and schools, shall host the annual fall conference with the guidance and help of the Executive Board member representing said district.
5. The Executive Board shall determine the annual dues and the registration fees for all state conferences.
6. The District Officers shall determine the annual dues and the registration fees for their said fall district conference.
7. Each member school may register 4 student delegates to the annual state convention.
8. District member schools may register as many delegates as they would like for the annual fall district conference.
9. Each state officer school may register 8 student delegates to the annual state convention.
10. Schools campaigning for office may register 4 delegates to attend the annual state convention.
11. Schools campaigning for the office of state president school may register 8 delegates.
12. The terms and duties of the officer schools shall be as follows:

### **Terms**

All terms of office shall begin at the end of the convention/fall district conference at which they shall have been elected. The term shall run for one year or until a qualified successor has been elected and acknowledges responsibility of office.

### **Duties of State Officers:**

#### **A. President**

The president school shall be elected from the senior high school member schools. The president school shall be the host to the annual state convention and, with the consent of the Executive Director, shall make all plans and arrangements for the annual state convention.

#### **B. First Vice-President**

The first vice-president school shall be elected from the senior high school member schools. The first vice-president school shall coordinate the activities dealing with the senior high schools. They shall assume the responsibility of selecting discussion topics at the state convention subject to approval of the Executive Director, and they shall assume the responsibility of selecting schools to provide leaders for the individual groups.

C. Second-Vice President

The second vice-president school shall be elected from the middle school/junior high school member schools. They shall assume the responsibility of selecting discussion topics at the state convention for middle school/junior high school delegates subject to approval of the Executive Director, and they shall assume the responsibility of selecting schools to provide leaders for the individual groups.

D. Duties of the Secretary

The secretary school shall be elected from the senior high school member schools. The secretary school shall be responsible for the Exhibitors' Hall and a special project at the state convention.

**Duties of District Officers:**

A. President

The president school shall be elected from the senior high school member schools. The president school shall be the host to the annual fall district conference and, with the consent of the District Board member, and shall make all plans and arrangements for the annual fall district conference.

B. First Vice-President

The first vice-president school shall be elected from the senior high school member schools. The first vice-president school shall coordinate the activities dealing with the senior high schools. They shall assume the responsibility of selecting discussion topics at the annual fall district conference subject to approval of the District Board member, and they shall assume the responsibility of selecting schools to provide leaders for the individual groups.

C. Second-Vice President

The second vice-president school shall be elected from the middle school/junior high school member schools. They shall assume the responsibility of selecting discussion topics at the annual fall district conference for middle school/junior high school delegates subject to approval of the District Board member, and they shall assume the responsibility of selecting schools to provide leaders for the individual groups.

D. Duties of the Secretary

The secretary school shall be elected from the senior high school member schools. The secretary school shall be responsible for a special project at the annual fall district conference.