

Iowa Association of Student Councils Constitution

Adopted June 2016

ARTICLE I

Name

The name of this organization shall be the Iowa Association of Student Councils (IASC) .

ARTICLE II

Sponsorship and Supervision

The IASC shall be under the sponsorship and supervision of the School Administrators of Iowa and in partnership with the Iowa High School Athletic Association.

ARTICLE III

Purposes

The purposes of the IASC Council shall be

- a. To promote student participation within the school and its community
- b. To encourage the development of new student councils in high schools and middle level schools.
- c. To assist all student councils in becoming more effective organizations within their school, community, state and nation.
- d. To help organize district associations of student councils
- e. To provide student council members and advisers with assistance.
- f. To provide information on all phases of student council activities.
- g. To provide student council members and advisers with assistance as requested and to facilitate the exchange and dissemination of information on all phases of student council activities.
- h. To provide leadership training for student council members and advisers.
- i. To encourage and support healthy living styles for young people
- j. To assist student councils and their leadership to focus on relevant current problems that affect them and to encourage them to seek solutions to those problems.

ARTICLE IV

Membership

All high school and middle level schools in Iowa that have a student council or similar official organization shall be eligible to participate in activities and programs sponsored by the IASC.

ARTICLE V

IASC Advisory Board

Section 1: Membership

There shall be an Advisory Board consisting of 9 adult members and liaison members as needed with the offices of President, Past-President, Vice-President, Secretary, and Treasurer. An advisory board member must work in Iowa and be active in education. The executive director shall serve on the board in an advisory capacity. Student representatives on the board shall consist of the president, the first vice-president, the second vice-president, the president-elect, the first vice-president-elect, and the second vice-president-elect.

Section 2: Mission

Building Tomorrow's Leaders--The mission of the Iowa Association of Student Councils is to serve Iowa schools, students, and advisers by providing resources, programs, leadership opportunities through collaboration, education, support and recognition to build tomorrow's leaders.

Section 3: Purposes

The IASC Advisory Board shall

- a. Advise the SAI Executive Director concerning activities, projects, and needs of the IASC.
- b. Stimulate the study of issues and concerns of student council programs.

- c. Serve as a discussion group concerning the fall and spring conferences and for problems affecting the IASC and local districts;
- d. Serve as the selection committee concerning advisor of the year, administrator of the year, honor council, Kelly Neiber Service Project of the Year, region 5 representative to the NASC Executive Board;
- e. As individuals, serve as a resource person to local student council organizations;
- f. Suggest and report the activities of the IASC through appropriate means of communication; and
- g. Carry on the general business of the IASC.

Section 4: Representation

Advisory Board members must attend or be employed by an Iowa school.

Section 5: Membership

- a. The IASC Advisory Board shall consist of fifteen (15) members, nine adults and six students.
- b. Membership shall include the following officers: President, Past-President, Vice-President, Secretary, Treasurer, State President, First Vice-President, and Second Vice-President. See Article 5, Section 7.
- c. Term of office for an adult advisory board member will be for four (4) years. Three (of the nine) advisory board members will be selected each year on a rotational basis (with the fourth year remaining intact).
- d. Any student council advisor may apply for selection to the IASC Advisory Board. The selection process includes
 - 1. A completed nomination form sent to SAI Office, Attention – IASC Advisory Board by the last Friday in November of the year preceding election.
 - 2. The selection committee will review the nominations and schedule interview, or telephone conference calls, if deemed necessary.
 - 3. A decision will be made at the fall advisory board meeting. All applicants will be notified by mail or e-mail of the decision.
 - 4. The selected board members will take office at the winter IASC Board Meeting.
- e. Student officers will be selected at the fall conference. Students shall submit a request for candidacy preceding the fall conference. Students shall be interviewed by the advisory board and selected for positions of president-elect, first vice-president-elect, and second vice-president-elect.
- f. All committee appointments shall be effective at the winter IASC Board Meeting.

Section 6: Eligibility

- a. Students and advisers shall be from an Iowa school. Student membership must be maintained in an Iowa school student council by the student board member throughout his or her term of office. Failure to do so will remove a board member from the Advisory Board.
- b. A board member's school or place of employment and position shall be in Iowa at the time of selection and be maintained in Iowa or the board member will be subject to replacement on the Advisory Board.

Section 7: Offices

- a. The president
 - 1. The IASC Advisory Board shall be chaired by a President and assisted by the student president. The President's duties shall include
 - i. Presiding over the IASC Advisory Board meetings
 - ii. Composing the agenda for the IASC Advisory Board meetings
 - iii. Assisting with the IASC newsletter
 - iv. Organizing and conducting the spring advisor's conference.
 - 2. The President shall be an Advisor and member of the IASC Advisory Board.
 - 3. The President's term shall be two years.
 - 4. The President shall be elected by voting members of the IASC Advisory Board at the winter IASC Advisory Board meeting in the odd year.
- b. The Vice-President

1. The Vice-President shall be an advisor and member of the IASC Advisory Board.
 2. The Vice-president's duties shall include
 - a. Conducting meetings if the president is absent
 - b. Recording attendance at meetings/events.
 3. The Vice-President's term shall be two years.
 4. The Vice-President shall be elected by voting members of the IASC Advisory Board at the winter meeting in even years.
- c. The Secretary
1. The Secretary shall be an advisor and member of the IASC Advisory Board.
 2. The Secretary's duties shall include
 - a. Recording and disseminating the minutes of all IASC Advisory Board meetings.
 - b. Notifying IASC Advisory Board of meetings.
 3. The Secretary's term shall be two years.
 4. The Secretary shall be elected by voting members of the IASC Advisory board at the winter IASC Advisory Board meeting in the even years.
- d. The Treasurer
1. The Treasurer shall be an advisor and a member of the IASC Advisory Board.
 2. The Treasurer's duties shall include
 - a. Working with the accountant for SAI.
 - b. Keeping track of all income and expenses.
 - c. Presenting a financial report at each meeting.
 3. The Treasurer's term shall be two years.
 4. The Treasurer shall be elected by voting members of the IASC Advisory Board at the winter IASC Advisory Board meeting in off years.
- e. The Past President
1. The Past President shall be an advisor and a member of the IASC Advisory Board.
 2. The Past-President's duties shall be to serve as an advisor.
- f. The State President
1. The State President shall be a student and voting member of the IASC Advisory Board.
 2. The State President's duties shall include
 - i. attending (Iowa Leadership Training Camp (ILTC)
 - ii. attending State Conference
 - iii. attending Lead conference if region 5 interviews are being held.
 - iv. attending all IASC board meetings
 - v. being responsible for the statewide project
 - vi. attending national conference one year with the registration paid for by the Iowa Student Councils.
 3. The State President's term shall be two years total: one year as State President-elect and one year as State President.
 4. The State President shall be selected by members of the IASC Advisory board at the Fall Conference IASC Advisory Board meeting. Applicants must be sophomores, attend an Iowa school, and be an active member of the school's student council, submit a completed application form to the IASC Executive Director by September 30, and participate in an interview.
- g. First Vice-President and Second Vice-president
1. The first and Second Vice-presidents shall be a student and voting member of the IASC Advisory Board
 2. The First and Second Vice Presidents' duties shall include
 - i. attending all IASC board meetings
 - ii. assisting with the statewide project.
 - iii. attending Iowa Leadership Training Camp (ILTC).

- iv. attending state conference.
- v. attending NASC and LEAD conferences, if possible.
- 3. The First and Second Vice-President's term shall be two years total: one year as State Vice-President-elect and one year as State Vice-President.
- 4. The State Vice-Presidents shall be selected by members of the IASC Advisory Board at the Fall Conference IASC Advisory Board meeting. Applicants must be sophomore, attend an Iowa school and be an active member of the school's student council, submit a complete application form to the IASC Executive director by September 30, and participate in an interview.

Section 8: Meetings of the Advisory Board

- a. The IASC Advisory Board shall meet five times yearly: once at the time and location of the fall Iowa Leadership Conference, once at the time and location of the spring Advisor's Workshop, once at the time and location during the winter agreed and set upon at the fall Iowa Leadership conference meeting, once in June and includes judging scrapbooks, and once in August at the time of the SAI conference.
- b. It shall also meet at other times deemed necessary by a simple majority of the IASC.
- c. A quorum for conducting a meeting shall be a majority of the members.

Section 9: Vacancies

A vacancy on the IASC Advisory Board shall be filled by an advisor selected by the current advisory board at its next regular meeting.

ARTICLE VI

Executive Director

- a. The IASC Executive Director shall be appointed by the Executive Director of SAI for a three year term.
- b. The IASC Executive Director shall serve as a non-voting member of the IASC Advisory Board.
- c. The IASC Executive Director's duties shall include
 - 1. Coordinating and organizing the Iowa Fall Leadership Conference.
 - 2. Attending the IASC Advisory Board meetings.
 - 3. Manage finances, and
 - 4. Function as a liaison between SAI, IHSAA and the IASC Advisory Board
 - 5. Represent Iowa at all national level meetings for Executive Directors.

ARTICLE VII

IASC Representative Council

Section 1. Membership

- a. The IASC Representative Council will consist of ten students and their advisors, two students and two advisors from each of the five districts of the state: Northwest, Southwest, Central, Northeast and Southeast.
- b. Students will be selected during their sophomore year and serve a two-year term. Selection process will be on a rotating basis: Northwest, Northeast and Central in even years and Southwest and Southeast odd years.
- c. Students will be selected after the fall conference. Students shall submit an application and be selected by the IASC Advisory Board.

Section 2. Purposes

The IASC Representative Council shall

- a. Support the mission of IASC
- b. Act as a sounding board for the IASC Advisory Board
- c. Provide feedback to IASC about programs and activities.
- d. Communicate with schools in their regions about IASC activities and programs.
- e. Host a regional leadership conference/workshop once a year (not during October)

- d. Serve as a resource for area student councils

Section 3. Representation

IASC Representative Council members must attend or be employed by an Iowa school.

Section 4. Eligibility

- a. Students and advisers shall be from an Iowa school. Student membership must be maintained in an Iowa school student council by the representative council member throughout his or her term of office. Failure to do so will remove the student from the council.
- b. A representative council member's school or place of employment and position shall be in Iowa at the time of selection and be maintained in Iowa or the council member will be subject to replacement.

Section 5. Meetings of the Representative Council

- a. The Representative Council shall meet face-to-face once a year before the state conference.
- b. Each district will meet separately as deemed necessary to plan the leadership conference.

ARTICLE VIII

Camp Director

- e. The IASC Camp Director shall be appointed by the Executive Director of SAI.
- f. The IASC Camp Director shall serve as a non-voting member of the IASC Advisory Board.
- g. The IASC Executive Director's duties shall include
 - 1. Coordinating and organizing the Iowa Leadership Training Camp.
 - 2. Managing finances for the camp
 - 3. Function as a liaison between SAI and the IASC Advisory Board

ARTICLE IX

Finances

All expenses incurred to conduct and do business shall be paid by the IASC.

ARTICLE X

Rules of Order

The latest edition of Roberts of Order shall be the parliamentary authority for all matters of procedure and not specifically defined by the constitution of IASC.

ARTICLE XI

Amendments

Section 1: A proposed amendment shall be submitted in writing to the IASC President at least 60 days prior to the date of the next scheduled IASC Advisory Board meeting. The President shall direct the Secretary to send a copy of the proposed amendment to all members of the IASC Advisory Board within 30 days after the above deadline. The proposed amendment must be approved by a two-thirds vote of the IASC Advisory Board voting membership.

Section 2: Amendments to the constitution may be presented by an Iowa school student council; an advisor of an Iowa school student council; an IASC advisory board member; or an Iowa school student council member.

ARTICLE XII

Removal/Disciplinary Action

Any member of the IASC Advisory Board or Representative Council who displays behavior that is considered inappropriate may be considered for disciplinary action by the IASC Advisory Board.