

# **NASSCED Mid-Winter Board Meeting**

**Austin, Texas**

**December 4, 2013**

## **I. Welcome and Remarks — Michelle McGrath, Region 4**

President Michelle McGrath called the meeting to order at 1:00 p.m. Board Members Present: Paul Branagan, Region 1; Lou Miller, Region 2; Lola Richbourg, Region 3; Michelle McGrath, Region 4; Gary Clark, Region 5; Dan Dodge, Region 6; Sandy Ginger, Region 7; Mike Roland, Region 8; Ann Postlewaite, NASC; Jeff Sherrill, NASC; Les Anderson, Treasurer. Absent: None

## **II. Approval of Agenda**

President Michelle McGrath reviewed the agenda and asked for changes and additions. Lou Miller-NJ moved and Lola Richbourg-SC seconded the motion to approve the revised agenda of the NASSCED Mid-Winter Board Meeting. (passed)

## **III. Review and Approval of Minutes**

The NASSCED meeting minutes are posted on the NASSCED web site. Mike Roland-FL moved and Gary Clark-IL seconded the motion to approve the minutes of the June 22, 2013, NASSCED General Membership Meeting and the June 22, 2013 Board meeting. (passed)

## **IV. Financial/Membership Reports - Les Anderson, Treasurer**

### **A. State of Finances (12/5/2013)**

-Revenue: \$8,826.00

-Expenses: \$361.40

-Account Balance: \$37,978.16

Les reviewed the financial statement and disbursement of checks. Gary Clark-IL moved and Dan Dodge-AZ seconded the motion to approve the financial statement. (passed)

### **B. Membership Report**

Les and Lou reviewed the membership/ mailing list and explained the procedure. The following states are not represented by membership:

Maine - Chris Downing (Reg 1)

Vermont - Bob Johnson (Reg 1)

Virginia - Mike Nelson (Reg 3)

Kentucky - ??????? (Reg 3)

Ohio - Connie Miley (Reg 5)

Hawaii - Tiffany Frias (Reg 7)

Idaho - Adam Collins (Reg 7)

The following directors paid membership and are not attending winter meeting:

Rhode Island - Ernie DiMicco (Reg 1)

Delaware - Karin Tuttle (Reg 2)

Oklahoma - Gary Oberste (Reg 6)

### **C. Budget Issues (2014-2015)**

The 2014-2015 budget will be determined at the 2014 Winter NASSCED Board meeting. The budget will be presented to the general membership for approval, in June at the 2014 NASC National Conference in Orlando, Florida, at the NASSCED general membership meeting.

### **V. Committee Reports/Board Responsibilities**

President Michelle McGrath reviewed committee assignments and responsibilities. Discussion and action will be reflected in the general membership meeting minutes.

#### **A. Web Site/Articles of Organization — Lou Miller, NJ, Region 2**

- Lou continues to maintain and update the website. Compensation for this position will be discussed at the March Board meeting as part of the budget.
- Lou presented a copy of the revised Articles of Organization. Mike Roland-FL moved and Lola Richbourg-SC seconded the motion to approve the draft copy of the revised Articles of Organization. (passed)
- The revised Articles will be presented to the membership for final approval.

#### **B. Evaluations - Lola Richbourg, SC, Region 3**

The evaluations will be on color coded cards and Lola will have prizes.

#### **C. Newsletter/Mentoring — Sandy Ginger, Region 7**

Sandy is looking for suggestions and ideas for the newsletters.

- New Executive Directors:
  - Phyllis Bishop - IN
  - Jennifer Buckley - CT
  - Karen Crawford - MD
  - Melissa Sohn - FL
  - Karin Tuttle - DE
  - Michael Wilson - WV
  - Denise Greene-Wilkinson - AK

#### **D. Awards and Recognition - Dan Dodge, AZ Region 6**

The following NASSCED members are retiring or moving to different positions.

- Ruthie Palmer Banta - CO
- Stacy Heller - DE
- Genel Hodges - NAWD
- Debbie Truelove - IN
- Carol Waters - AK
- Lisa Whirtley - WV

#### **E. Apparel - Mike Roland, FL, Region 8**

About 15 members ordered NASSCED shirts with the NASSCED logo and name of their state. Mike worked with a vendor who donated the shirts.

**F. Speaker Showcase/Hospitality - Gary Clark - IL, Region 5**

Gary shared plans for the hospitality and the list of speakers. Gary shared the schedule for the speaker showcase. Each speaker will present twice and Gary asked for volunteers to introduce the speakers.

**G. Strategic Plan - Paul Branagan, NH, Region 1**

Paul shared a copy of the final draft of the NASSCED strategic plan. Sandy Ginger-NV moved and Gary Clark-IL seconded the motion to approve the final draft of the NASSCED strategic plan. (passed)

**VI. Review NASSCED Winter Meetings**

**A. 2013 - Austin, Texas - Terry Hamm - Region 8**

Dates: December 4-6, 2013

Terry Hamm will be giving an update of the activities and events for the weekend at the general membership meeting.

**B. 2014 - Phoenix, AZ - Dan Dodge - Region 6**

December 3-5, 2014

**C. 2015 - Niagara Falls, NY - Approval of Application** December 2-4, 2015

Lou Miller-NJ moved and Gary Clark-IL seconded the motion to accept the application from New York. (passed)

**VII. Old Business**

-None

**VIII. New Business**

**A. Strategic Plan Group Exercise/Roll-out Plan - Paul**

**B. Board Members Leadership on Strands**

**C. Lifetime Membership**

Mike Roland-FL moved and Dan Dodge-AR seconded the motion to approve Peter Cahn, CA for Lifetime Membership. (passed)

**IX. NASC Update/Report - Ann Postlewaite, Director & Jeff Sherrill, Associate Director**

**A. Updates and Information**

Jeff e-mailed a copy of the NASC report prior to the meeting. Jeff reviewed and answered questions regarding the updated and new NASC programs.

**B. Future Conference Sites and Application Process**

**C. 2013 NASC Advisory Committee Meeting**

The dates of the NASC meeting are January 24-26, 2014, and will be hosted in Reston, VA. The NASSCED President will attend the committee meeting at NASC expense.

**X. Topics from the Floor**

**A. Region Meeting Talking Points**

- Newsletter
- Strategic Plan
- NASC Student Board Positions
- 1, 3, 5, & 7 Elections

**B. NASSCED Mid-Winter Board Meeting**

The meeting will be in Scottsdale at the NASSCED Conference hotel. The dates of the meeting will be determined by the new Board on Friday morning. Board members will be responsible to pay for their own transportation. NASSCED will cover two nights lodging and meals.

**XI. Adjournment**

Mike Roland-FL moved and Lou Miller-NJ seconded the motion to adjourn the December 4, 2013 NASSCED Board Meeting. (passed) Meeting adjourned at 4:25 p.m.

Respectfully submitted,  
Les Anderson, Treasurer