

NASSCED Mid-Winter Board Meeting

Salt Lake City

November 30, 2011

I. Welcome and Remarks — Gary Clark, IL, Region 6

President Gary Clark called the meeting to order at 1:10 p.m. Board Members Present: Flora Sapsin, Region 1; Lou Miller, Region 2; Lola Richbourg, Region 3; Michelle McGrath, Region 4; Gary Clark, Region 5; Dan Dodge, Region 6; Sandy Ginger, Region 7; Mike Roland, Region 8; Jeff Sherrill, NASC; Terri Johnson, Past President; Les Anderson, Secretary/Treasurer. Absent: None

II. Approval of Agenda

President Gary Clark reviewed the agenda and asked for changes and additions. Flora Sapsin-NH moved and Lou Miller-NJ seconded the motion to approve the revised agenda of the NASSCED Mid-Winter Board Meeting. (passed)

III. Review and Approval of Minutes

The NASSCED meeting minutes are posted on our web site. Sandy Ginger-NV moved and Terri Johnson-MO seconded the motion to approve the minutes of the June 25, 2010, NASSCED General Membership Meeting and June 25, 2010 Board meeting. (passed)

IV. Financial/Membership Reports - Les Anderson, Treasurer

A. State of Finances (11/30/2011)

-Revenue: \$7,380.00

-Expenses: \$478.95

-Account Balance: \$36,390.83

Les reviewed the financial statement and disbursement of checks. Michelle McGrath-WI moved and Lola Richbourg-SC seconded the motion to approve the financial statement. (passed)

B. Membership Report

Les and Lou reviewed the membership/ mailing list and explained the procedure.

C. Budget Issues (2012-2013)

The 2012-2013 budget will be determined at the 2012 Winter NASSCED Board meeting. The budget will be presented to the general membership for approval, in June at the 2012 NASC National Conference NASSCED general membership meeting.

V. Committee Reports/Board Responsibilities

President Gary Clark reviewed committee assignments and responsibilities. Discussion and action will be reflected in the general membership meeting minutes.

A. New Executive Directors — Sandy Ginger, Region 7

-Amy Kassel - WY

-Terry Hamm - TX

- Bonita Guran - SC

B. Handbook and Policy - Flora Sapsin, NH, Region 1

Flora shared a copy of the recommended changes to the Articles of Organization. Gary thanked Flora for her hard work on the Articles of Organization.

C. Web Site — Lou Miller, NJ, Region 2

Lou indicated that the website should be an external reflection of the organization. The next step is to highlight the skills, talents and expertise of the membership.

D. Awards and Recognition - Dan Dodge, AZ Region 6

The following NASSCED members are retiring or moving to different positions.

- Mary Harshberger - WY

- Garrett Powell - MA

Terri Johnson-MO moved and Dan Dodge-AZ seconded the motion that membership longevity and retirement awards will be given at the discretion of the Board. (passed)

E. Evaluations - Lola Richbourg, SC, Region 3

There was discussion regarding developing a process to get more meaningful evaluations. The Board suggested a number of different options to increase participation. Lola indicated that we will not do the on-

line evaluation for the NASC conference in Oklahoma City.

F. Newsletter - Michelle McGrath, WI, Region 4

The newsletter will be archived on the website. Michelle reviewed the topics for the issues for the upcoming year.

G. Apparel - Mike Roland, FL, Region 8

Mike shared copies of the shirts that are available for purchase by the membership.

H. Resource Guide - Terri Johnson, MO, Past President

Prior to the meeting Terri surveyed the membership regarding sharing top activities and events. It was suggested that the membership bring copies or pictures of their programs, shirts and workshops. Gary appointed Terri to be in charge of a special committee in charge of resources.

VI. Review NASSCED Winter Meetings

A. 2012 - Pinehurst, North Carolina

Date: November 28-30

Colby Cochran and Elliot Mathis will be giving us an update of the activities and events for the weekend at the general membership meeting.

B. 2013 - Accepting bids from the Midwest - IA and Texas

Terri Johnson-MO moved and Sandy Ginger-NV seconded the motion to accept the IA bid with the dates December 4-6, 2013.

C. 2014 - West bids are due to the Board by December, 2012

VII. NASC Update/Report - Jeff Sherrill, Associate Director

A. Updates and Information

Jeff e-mailed a copy of the NASC report prior to the meeting. Jeff reviewed and answered questions regarding the updated and new NASC programs.

B. June 25-27, 2011 - NASC Conference in Oklahoma City. OK

There was discussion and suggestions regarding the the cost of the conference.

C. Future Conference Sites?

Jeff indicated that there is no commitment on any future sites. Tammy Wightman is currently exploring options for the 2013 NASC Conference

D. NASSCED Mid-Winter Board Meeting (Dates - February 18-20, 2012)

The dates of the meeting will be determined by the new Board on Friday morning. The expenses for the meeting will be shared with NASC contributing \$2,000. Board members will be responsible to pay for their transportation.

E. 2012 NASC Advisory Committee Meeting

The dates of the NASC meeting are January 19- 21, 2012, and will be hosted in Reston, VA. The NASSCED President will attend the committee meeting at NASC expense.

VIII. Old Business

A. Goals for NASSCED Board – Vision for our Association

1. Creation of Newsletter
2. Continue providing workshops and activities which serve all Executive Directors.
3. Develop a resource guide of State Associations
4. Offer samples of NASSCED apparel
5. Continue the review of the Handbook and Policy
6. Refine Recognition and Awards program
7. Establish a History of NASSCED

Executive Session - 3:45 p.m.

Terri Johnson-MO moved and Lou Miller-NJ seconded the motion to go into executive session.

IX. New Business

A. Partnership and Endorsement Policy

The Board had a discussion regarding endorsements and partnerships. The Board indicated they are reluctant to offer endorsements for speakers, activities and products. The Board is receptive to entering into partnerships that would be beneficial to both entities. The policy will be developed at the February meeting and presented to the membership in June at our meeting in Oklahoma City.

B. National Recognition as a Viable Organization

Gary shared his invitation and experience at the home of Vice President Joseph Biden.

C. Lifetime Membership

Mike Roland-FL moved and Flora Sapsin-NH seconded the motion to approve Libby Tilley-NM for Lifetime Membership. (passed)

D. Program

Gary will work with Colby and Elliott on the 2012 NASSCED meeting in North Carolina.

X. Topics from the Floor

A. Certificate of Participation for attendance at NASSCED Meetings.

XI. Adjournment

Flora Sapsin-NH moved and Lou Miller-NJ seconded the motion to adjourn the November 30, 2011 NASSCED Board Meeting. (passed) Meeting adjourned at 4:25 p.m.

Respectfully submitted,

Les Anderson, Treasurer