

# **NASSCED Mid-Winter Board Meeting**

## **Marriott World Suites Hotel – Herndon, VA**

### **February 14, 2010**

#### **I. Welcome and Remarks**

President Terri Johnson called the meeting to order at 9:00 a.m. and welcomed the Board members. Board Members Present: Flora Sapsin, Region 1; Jim Finnemeyer, Region 2; Lola Richburgh, Region 3; Mary Harshberger 4; Gary Clark, Region 5; Terri Johnson, Region 6; Sandy Ginger, Region 7, Mike Roland, Region 8; Rosa Aronson, NASC; Jeff Sherrill, NASC; Lou Miller, Webmaster; Les Anderson, Treasurer. Absent: None

#### **II. Approval of Agenda**

President Terri Johnson reviewed the agenda and asked for changes and additions. Flora Sapsin moved and Mike Roland seconded the motion to approve the revised agenda. (passed)

#### **III. Review and Approval of Minutes**

Mike Roland moved and Jim Finnemeyer seconded the motion to approve the minutes of the NASSCED December 4-5, 2009 General Membership Meeting and December 3, 2009 Board Meeting. (passed)

#### **IV. Financial/Membership Reports - Les Anderson, Treasurer**

##### **A. State of Finances (2/14/10)**

- Revenue: \$11,650.00
- Expenses: \$9,121.62
- Account Balance: \$27,248.83

Les reviewed the financial statement and disbursement of checks. Gary Clark moved and Lola Richburgh seconded the motion to approve the financial report. (passed)

##### **B. Membership Report and Dues**

Virginia and Kentucky are the only states that are not represented with membership. The dues will remain at \$50 as indicated in the proposed budget.

##### **C. Proposed Budget**

Les presented a draft of the 2010-2011 proposed budget. The budget projects a starting balance of \$25,000 and an ending balance of \$22,000. It is recommend NASSCED maintain an ending budget balance of at least \$20,000. Rosa reported that NASC is evaluating their budget and will share their decisions with the NASSCED Board by May. The two budget areas that will be reviewed are the expenses for the NASSCED January-February Board meeting and the \$1,500 contribution for the dinner at the December meeting. If necessary Terri and Les will determined a revised budget which will be presented to the general membership for approval in June at the 2010 NASC Conference NASSCED general membership meeting. Mike Roland moved and Gary Clark seconded the motion to approve the proposed budget. (passed)

## **V. Committee Reports/Board Responsibilities**

President Terri reviewed committee assignments and responsibilities.

- A. New Executive Directors** - Sandy Ginger, NV, Region 7 & Terri Johnson, MO, Region 6
- B. Mentoring and Communications** - Gary Clark, IL, Region 5
- C. Handbook and Policy** - Flora Sapsin, NH, Region 1
- D. Web Site** - Lou Miller, NJ, Region 2
- E. Awards & Recognition** - Mary Harshberger, WY, Region 4
  - Certificates for 5,10 and 15 years
  - 25+ years - \$100 gift certificate
  - Retiring Executive Directors
  - Special Recognition's
- F. Evaluations** - Lola Richbourg, SC, Region 3

Lola will work with Lou to setup "Survey Monkey" to have the NASSCED members evaluate the December meeting.

## **VI. Review NASSCED Mid Winter Meetings**

- A. 2010 - Kansas City, MO - Terry Johnson**
  1. Suggestions for Different Strands - Marketing, Legal Issues, Budget Issues, Donations 501(c)(3), panel for entire group and then to breakouts, middle level involvement.
  2. The NASSCED Board meeting will start on Wednesday, December 1, 2010, at 1:00 p.m. The general membership meeting will start on Thursday, December 2, 2010, at 10:00 a.m. The Mid-Winter Meeting host hotel is the The Westin Crown Center Kansas City, Missouri. The cost of a cab from the airport (MCI) would be about \$35.00 to \$40.00 one way or the airport shuttle for about \$18.00 one way. All information will be posted on the NASSCED website.
  3. The registration fee will remain at \$100 which will include the dinner on Thursday night. Additional dinners will cost \$50 per guest.
- B. 2011 - Salt Lake City - Charisse Hilton**
  - Date: Wednesday, November 30 to Friday, December 2, 2011
  - Hotel: Terri will e-mail hotel information.
- C. Bid Information for 2012 NASSCED Mid-Winter Meeting**
  - The Board is asking for a bid from the eastern part of the country.

## **VII. NASC Report - Jeff Sherrill and Rosa Aronson**

### **A. LEAD Conference - Washington, DC**

Nancy Riviere and Lenor Kersey came to the meeting and visited/answered questions regarding the cancelation of the 2010 LEAD Conference in Washington, DC.

### **B. 2011 STAR Leaders Conference Concerns**

- Jeff and Rosa addressed the 25 questions presented by the executive directors. The name of the new conference will be STAR (Students Taking Active Roles) Leaders Conference.
- Dates: Saturday, June 25 to Monday, June 27, 2011
- Site: St. Louis, Missouri or Dallas, Texas

### **C. 2010 NASC Conference**

The registration will be available online March 1, 2010.

### **D. NASC/NHS Website**

There has been a complete update/revision of the of the NASSP website.

### **E. 2011 LEAD Conference Sites**

- Chicago
- Stamford CT
- (Third site still to be determined)

## **VIII. Old Business**

### **A. Horatio Alger Scholarship Winner Announced**

The NASC national winner was announced and she is from Missouri. It was recommended we introduce her at the 2010 December NASSCED meeting.

### **B. Regional Selection Decisions**

Each Board member reported regarding the selection process specific to their region. It was a consensus among the regions that all states are eligible to have a candidate for either student or adult.

### **C. Middle Level Report**

Terri read a list of suggestions from middle level advisers regarding involvement and programing at NASSCED meetings and NASC activities.

## **IX. New Business**

### **A. Goals for NASSCED Board (2010-2011)**

1. Creation of a committee to oversee the Horatio Alger Scholarship Applications. This committee would assist with: Communications, Application Review, Liaison

- between NASSCED/NASC/Horatio Alger and Award Notification. (Jim Finnemeyer will take the lead position for this goal.)
2. Development of NASSCED position statement in regard to our purpose, needs, and relationship with NASC. (Flora Sapsin will take the leadership for this goal.)
  3. Provide workshops and activities which serve all executive Directors in their positions: Survey Executive Directors about needs and the types of workshops that would help them be more effective in their jobs. This may include separate strands of workshops at the Winter Meeting. (Terri will take the lead and Lola will get together with Lou to develop a survey.)
  4. Extend a formal invitation to the NASC Advisory Council adult chair to attend the NASSCED Winter Meeting in December, 2010. (Jim Finnemeyer moved and Gary Clark seconded the motion to tabled this goal. passed)
  5. Development of a resource guide of State Associations, which can serve as a helpful tool for Executive Directors. Could this information be gathered through Wufoo as a part of our membership form? (Lou will take the lead.)
  6. Begin a networking system between the Executive Directors of the NHS and SC state organizations. (It was recommended that we work on this goal with leadership from all Board members.)

**B. Should we employ a NASSCED Executive Director?**

The NASSCED Board decided not to make any recommendations or take any action.

**X. Topics From the Floor**

It was decided to have an informal meeting Monday morning after breakfast to work on the 2010-2011 NASSCED Board goals.

**XI. Adjournment**

Lou Miller moved and Sandy Ginger seconded the motion to adjourn the February 14, 2010, NASSCED Board Meeting. (passed) Meeting adjourned at 5:35 p.m.

Respectfully submitted,

Les Anderson, Treasurer