

NASSCED Winter Board Meeting January 29-30, 2005

I. President Karen Ruder called the meeting to order at 9:00 a.m. and welcomed the board members. Board Members Present : Garrett Powell, Region 1; Shawn Stelow, Region 2; Marquita Thomas, Region 3; Ann Postlewaite, Region 4; Kelly Neiber, Region 5; Karen Ruder, Region 6; Hugh Rossolo, Region 7, JJ Colburn, Region 8; Rocco Marano, NASC; Donna Clark, NASC; Patti Ireland, Past President; Les Anderson, Treasurer.

II. Review and Approval of Agenda

President Karen Ruder reviewed the agenda and asked for changes and additions. Ann moved and Hugh seconded the motion to approve the revised agenda. (passed)

III. Approval of Minutes

The Board determined that we would move the duties of recording minutes to the Treasurer position with oversight from the secretary. The minutes of the December 2004 meeting, were reviewed and approved as corrected. Kelly moved and Garrett seconded the motion to approve the minutes. (passed)

IV. Financial/Membership Reports - Les Anderson, Treasurer

A. State of Finances (1/29/2005)

-Revenue: \$12,948.60

-Expenses: \$12,953.51

-Account Balance: \$26,654.70

Les reviewed the financial statement and disbursement of checks. Ann moved and Kelly seconded the motion to approve the financial report. (passed)

B. Membership Report

Les reviewed the membership/mailling list and explained the different categories. Les reminded the Board that we are an organization of individuals and not state associations.

C. Membership Dues

It was recommended that the current dues structure of \$50.00 per NASSCED member be maintained for the 2005-2006 fiscal year. Ann moved and Marquita seconded the motion to maintain the current dues of \$50.00. (passed)

D. Proposed Budget (2005-2006)

Les reviewed the revenue and expenses of the draft budget. It was recommended that the budget show a year end balance equal to one year's necessary expenses. Les will present the proposed budget with recommended revisions to the NASSCED general membership at the June meeting for their approval. Hugh moved and JJ Colburn seconded the motion to approve the proposed budget. (passed)

E. NASSCED Shirt inventory: Patti reported the inventory of blue denim membership shirts she has remaining. It was decided that those shirts will not be replaced when the inventory is depleted. Karen reported on the remaining number of blue golf shirts available. New members will continue to receive these shirts as needed.

V. Committee Reports/Board Responsibilities

President Karen Ruder reviewed committee assignments and responsibilities.

A. Evaluation - Garrett

B. Mentoring - Hugh

C. Handbook - Kelly

D. Scholarships - JJ Colburn

E. Web Site - Les

F. Awards & Recognition - Marquita

The Board reviewed the criteria/policies for awards and recognitions. Marquita will work with a small committee to determine what will be given for the different awards and recognitions. Marquita, Shawn and Ann will meet and determine awards for the different categories. They will report to the Board at the June meeting.

i. Honorary Membership & History

ii. Retirees

iii. Special Recognitions

iv. Longevity Awards

v. Memorials

Memorial for Don Larsen: Kelly moved and Ann seconded the motion to contribute \$250.00 to the Don Larsen Foundation. Karen will send a letter and check to the appropriate organization. (passed)

The Board had a discussion regarding the "Red" NASSCED Executive Director handbook. It was decided to do an update of the handbook. Karen and Kelly will be responsible for this project

VI. NASC Board Report - Rocco and Donna

A. SLN Update & Alert

The Student Leadership Network continues to send membership invoices to schools. Jeff Sherrill from the NASC office is assigned to work on this problem. Schools that receive these notifications are asked to send the original invoice and envelope to Jeff."

B. Project 540^{3/4}/RSVP Program/NASC Presentation

Rocco did a power point presentation of services provided by NASC. The presentation included goals, benefits, new strategies, volunteer activities, awards, leadership organizations, and training. The "train the trainer" program was explained and the philosophy was discussed. Twenty states will be chosen for free training with the expectation to take program back to their state for implementation. Rocco passed out copies and explained the 2006 NASC Middle Level and High School Council of Excellence Award.

C. E-Fundraising

If NASSCED members are interested in this project they may go to the NASC web site and click on fundraising. NASC will receive a small percentage of the sales.

D. Finance and Membership of NASC

The 2004-2005 membership tracking report was distributed to the Board. The NASC membership is down with a loss of 1,040 at the senior high and 608 at the middle level for

a total of 1,648 schools.

E. The major program participant DSA Diversity Statistics report was distributed and discussed. The Board brainstormed ideas to increase minority participation in national programs.

F. NASC 75th Anniversary

NASC will celebrate their 75th anniversary at the 2006 NASC National Conference. The NASC is asking NASSCED for suggestions for activities and programs for this event. There will be more information at the NASSCED general membership meeting in June.

VII. NASC Board Report

A. Discussion on Regional Selection Committee

There was a lengthy discussion of the Regional Selection Committee procedures. The specific concern and major discussion was in regard to breaking the tie in the vote for the student or adult representative on the NASC Board. The NASSCED Board reviewed the eight step policy for selecting new NASC Board members and made recommendations. Karen will compile the recommendations and e-mail them to the NASSCED members. Karen asked the NASSCED Board members to visit with the NASC adult and student Board members regarding the NASSCED recommendations.

B. National Adviser Conference

The NASC Board formed a study committee to explore the creation of a NAC in conjunction with the NASSCED winter meeting and NAWD. Patti indicated that the NAWD Board met in Cleveland and is planning to expand services to provide more opportunities and programming for NASC advisers.

C. Reminders for the NASC Conference in Collinsville

- Luggage will not go to the school, so delegates should be reminded to take any items needed out of their luggage before getting on busses for the school.
- Mark specifically the state president on the registration form as state presidents who are presenting workshops will only be able to present the workshop one time.
- Appropriate dress for state presidents is: Khaki pants or below knee length skirts.
- Each state is required to design a quilt piece for the conference.
- Policy for individual school delegates: 4 delegates per school, if they present a workshop, can have 6 delegates per school (no more than 6 per school).

VIII. Preview/Agendas of NASSCED Meetings

A. Evaluations from 2004 Mid-Winter Meeting

Garrett distributed the corrected copies of the evaluation of the mid-winter NASSCED meeting. The evaluations will be shared with the general membership at the June meeting in St. Louis. There were 45 NASSCED members who participated in the evaluation process. There was a general consensus that the format/timeline worked very well. The evaluation was very positive with high rankings in most areas.

B. Updating the policy for bidding for NASSCED Winter Meeting

Patti presented a 15 point recommendation for the bid process. The Board discussed the different options and Karen indicated that she would make a form to send to prospective

bidders. Garrett, JJ and Patti will revise the NASSCED guidelines/expectations of the host for Board consideration at the June meeting. These guidelines/expectations will be attached to the winter meeting bid/application form.

C. NASSCED meeting at the 2005 NASC in Collinsville, IL

Karen reviewed the schedule for the 2005 NASC Conference in Collinsville. The executive directors received a copy of the schedule at the winter meeting in Cleveland. The NASSCED membership meeting with dessert is scheduled for 3:15 pm on Tuesday at the conference hotel. The NASSCED Board plans to meet at 5:00 p.m. at the hotel Sunday, June 26. The agenda will include bids for the 2007 NASSCED winter meeting. There was a discussion regarding awards for retiring executive directors. It was decided to call Colby and ask him about past practices. Rocco called Colby and put him on speaker phone. Colby reviewed past procedures and made recommendations. Karen reviewed the agenda for the June NASSCED membership meeting.

State President Shirts: It was moved by Ann and seconded by Hugh to buy shirts for the state presidents. (passed)

D. Mid-Winter Meeting 2005, Phoenix, AZ

The dates of the NASSCED winter meeting are Thursday, December 1 and Friday, December 2, 2005. The NASSCED Board will start their meeting at 3:00 p.m. on Wednesday, November 30, 2005. Karen reviewed the tentative agenda for the NASSCED general membership meeting. It was recommended that we include a power point presentation and ice breakers in the schedule. The round tables should include a session for new executive directors. Ann will make a list of potential workshops for the winter meeting. The schedule will be similar to the 2004 program. A copy of the agenda will be e-mailed to the membership in a timely manner prior to the conference.

Registration Fee: Ann moved and JJ seconded the motion to set the registration fee at \$100.00 for the 2005 NASSCED winter meeting. (passed)

IX. Topics from the floor

A. Recommendations from regional meetings in Cleveland regarding NASC:

- There was discussion regarding the small group workshops at the NASC conference. It was suggested that the national office look at a different format for the workshops.
- The Regional meeting at the NASC conference was discussed. It was recommended that the meetings need to be improved or discontinued.
- It was recommended that we have state meetings every day at the NASC conference.
- It was suggested we need more of a balance between content/curriculum and entertainment at the NASC conference.
- The general session speakers need to be motivating and well known.

Karen asked the NASSCED Board members to give her a written summary of their reports that can be shared with the general membership at the meeting in June.

B. Outside Organizations Involved with NASC

There were a number of concerns raised regarding Freedom's Answer interactions with NASC Student Board members. Some of the NASC Student Board members traveled and were featured in publications representing Freedom's Answer. There was a consensus on the

NASSCED Board that everyone learned from this experience.

C. The Board members were asked to go back to their regions and brainstorm ideas for the NASC 75th Anniversary.

D. The IRSC is scheduled to be in the United States in 2008 with a possible site in Pennsylvania.

E. Proxy voting at RSC: If the state President or the State Executive Director will not be in attendance at the RSC, they may appoint a designee. The NASC Executive Board member facilitating the RSC must receive a written statement appointing the designee prior to the start of the RSC meeting. Proxy voting for NASSCED Issues (Article VII, Section A): A regular member may designate a representative to vote for the member at any meeting of the association by 1) submitting a written statement to a member of the Board of Directors indicating the inability to attend the meeting; 2) providing a Board of Directors member with the name of the person who will exercise the proxy-voting rights; and 3) the representative shall be from the state involved

Regional Selection Committee Discussion Continued from item VII. A.

President Karen Ruder asked that the Board limit the discussion to 15 minutes. It was moved by Ann and seconded by JJ to limit the discussion to 15 minutes. (passed) The NASSCED Board is recommending that the NASC Board reconsider the changes that were made to the Procedures for NASC Executive Board Selection at the Sunday, January 9, 2005, NASC Board meeting. Karen will give a copy of the suggested changes to Donna Clark. Marquita moved and Kelly seconded the motion that the NASC Board consider the suggested changes to the Procedures for NASC Executive Board Selection. (passed) Hugh moved and Shawn seconded the motion to adjourn the January 29-30, 2005 NASSCED Board Meeting. (passed) Meeting adjourned at 4:24 p.m.

Respectfully submitted

Les Anderson, Treasurer