

**NASSCED Board Meeting
Reston, VA
February 3-4, 2001**

I. President Les Anderson called the meeting to order. Board members present were President Les Anderson, Vice President Colby Cochran, Secretary Jill Ruziska, Kathy Coll, Phyllis Martin, Patti Ireland, Sandy Ginger, Betty Mitchell, NASC representatives, Rocco Morano and Donna Clark. Absent was Dennis Lock.

II. Jill Ruziska read the minutes from the December 1, 2000, meeting in Indianapolis, IN. Corrections were made and approved as corrected.

III. The financial report was given by Les in the absence of Dennis. As of June 22, 2000

- Checking Account \$4,050.75
- Certificate of Deposit \$7,207.51 000139233
- Certificate of Deposit \$6,939.06 000139231
- Certificate of Deposit \$5,714.58 000141754
- Total as of June 22, 2000 \$23,911,90

IV. The budget was discussed and the following changes were made. Under membership expenses, line item #201 change \$700 to \$1500. Under Program IV – Projects, line item #503 actual cost was \$604.69 and change proposed amount to \$700. Patti Ireland made the motion to accept the budget as amended, seconded by Colby Cochran, and it passed.

Dennis Lock informed the Board of his possible retirement in 2001. A replacement can be a present member of the Board or a newly elected member.

IV. The cost of membership dues was the next item of business. Phyllis Martin made the motion that membership dues will remain \$50.00, seconded by Colby Cochran and it passed. Patti Ireland proposed that members would be given an invoice during the NASC Conference.

V. Sandy Ginger presented the 2000 NASSCED December Meeting evaluation. Jill Ruziska mentioned that time should be allotted to discuss items of concern from the Regional meetings. Possible schedule changes; Thursday, 12:30 registration by Regions and DSA report. Time will also be allotted for completion of issues on Friday.

VI. The 2003 NASSCED Meeting site will be held in the mid west or western regions. No states have presented a bid for the meeting.

VII. NAWD AND NASSCED Meeting format was the next item of business. Patti Ireland reminded the board that the two groups depend on each other for hotel availability and meeting room costs. If NAWD or NASSCED signs contract for any costs, that organization is the responsible party. NASSCED should have contract for their meeting. Questions on finance and liability responsibilities will be discussed during the June meeting.

VIII. NASC CONFERENCE: NASSCED 2001 meeting will be held June 28, at 11:00 am at the Providence Country Club. A Board meeting will be held the evening of June 27 at 9:30 pm during the social hour.

A policy change has been made for the number of delegates that may attend the NASC Conference. After the executive director has publicized the conference to all schools, and the state quota is not met, then six delegates may attend from one school or six may attend if the school does a workshop.

IX. Other Business. Donna Clark reviewed the speaker showcase candidates. The Board assisted with the selection of the candidates.

The meeting was adjourned.

NASSCED BOARD MEETING (cont.)

FEBRUARY 4, 2001

I. The date for the 2002 NASSCED Board meeting will be February 9 and 10 at Reston VA.

II. Colby Cochran presented plans for the Charlotte Conference. Board members are asked to bring articles from their state to welcome the new executive directors. The expectations of the Flag Ceremony were discussed. State Presidents will wear the President's shirt and khaki pants.

III. NASC bid for the 2004 conference was Las Vegas, NV at Silverado High School, Alexis Park Resort, and a non-gambling facility would be used for the advisors.

IV. Rocco Morano gave the DSA Report. New Service Awards have been developed for 15, 20, and 25 years of service contact Barbara Nicol for certificates.

The Distinguish Service Award is given to a person who represents the Organization. This is not a yearly award. Don Larsen, WS, was the recipient in 2000. The honor was given to Don at the Advisors Luncheon and also a presentation was made at his home state.

The First International Student Representative conference was held in Australia. Seven countries were represented. We had an excellent advisor and student delegation, and it was a valuable experience for all.

The program "Don't Laugh At Me" is available to middle school students. Pilot schools have started across the country. A high school version will not be available until Fall 2001.

The DSA budget and the development of yearly conferences were discussed. The registration cost for conferences were increased. National Leadership Camp was to raised to \$395 and the NASC to \$290. Rocco stated that the NASC L.E.A.D. Conference have been very successful and continue to be promoted.

Discussion centered on criteria for honorary membership. There were three requirements found in past the Executive Director's notebook. This topic will be presented in region meetings. The current honorary members will receive all NASSCED information.

V. NASSCED Board's Goals and Responsibilities were brought to the floor.

Mentor Program. Patty Ireland has developed an excellent brochure on the NASSCED Program. New members will be welcomed at the June meeting with gift bags and a new Executive Director's Handbook. Board members are asked to bring items from their state to be placed in the gift bags. Mentors will be assigned to the new Executive Directors.

History. The board asked Jill Ruziska to collect minutes and the names of past officers.

Website. Colby Cochran made the motion to purchase the domain name www.NASSCED.org. The cost is \$20. Phyllis Martin seconded the motion, which passed.

Handbook. Board members are to update the table of contents. Les Anderson requested that each board member write their job description including responsibilities. Each member will past down their handbook to the newly elected member. Board members were given the responsibility to verify that each member has a handbook.

Scholarships. Kathy Coll will monitor the scholarship form and card. Each region determines how their scholarships are awarded. Chairman of the scholarships should record annual winners.

Evaluations. Sandy Ginger will continue completing evaluations.

Earl Ruem and Warren E. Shull Awards. Colby Cochran will continue to recognize and record winners. At the June meeting, the retiring Executive Directors will be recognized.

VI. Other Business. The NASSCED logo was presented by Patty Ireland and ratified by the Board. Jill Ruziska made the motion to purchase short-sleeved denim shirts. Kathy Coll seconded the motion, and it was approved.

Phyllis Martin questioned the number of delegates to represent Australia to the NASC conference. Donna Clark informed the Board that ten delegates are assigned to Puerto Rico and Australia.

Membership problems within each state were discussed.

The motion to adjourn was made by Betty Mitchell and seconded by Sandy Ginger.

The meeting was adjourned.